



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

May 18, 2020

President Pro Tem Phil Berger
16 West Jones Street
Raleigh, NC 27601

Speaker Tim Moore
16 West Jones Street
Raleigh, NC 27601

Senator Dan Blue
16 West Jones Street
Raleigh, NC 27601

Representative Darren Jackson
300 N. Salisbury Street
Raleigh, NC 27603

Dear Legislative Leaders:

In our continuing efforts to reduce expenditures while maintaining basic operations, we have developed a furlough plan for all NCDOT employees. The attached plan is necessary to reduce expenditures in this fiscal year to offset the negative impacts of COVID-19 on revenue. Current internal projections show a \$300 million loss for fiscal year 2020. Further furloughs may be necessary if NCDOT does not receive funding assistance in fiscal year 2021.

Employees may choose when to take their furloughs during the designated dates outlined in the NCDOT Furlough Plan and will be required to work at least 32 hours each week to maintain health insurance and retirement contribution benefits. They will determine furlough time in coordination with supervisors to ensure coverage of work within each unit. They may not work in any way while on furlough.

Staff will be notified today of the plan.

Sincerely,

A handwritten signature in black ink, appearing to read "J. E. Boyette".

J. Eric Boyette
Secretary of Transportation

cc: Governor Roy Cooper
Senate and House Appropriation Chairs
Senate and House Transportation Chairs
Mike Fox, Chair, Board of Transportation
Council of State

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May 18, 2020
 NCDOT Furlough Plan

Phase	Time Period of Furlough	Total Number of Furlough Hours	Designated Group of Employees	Notes
Phase I	May 16 through June 26, 2020	30 Hours	Executive Leadership	Employees designated as executive and senior leadership will be notified by Human Resources by close of business on May, 18, 2020.
Phase II	May 23 through June 26, 2020	25 Hours	Senior Leadership	
Phase III	May 30 through June 26, 2020	20 Hours	All Employees	Employees designated as phase III are employees that have not been designated in phase I or phase II